

1. Opening

a. Group Roles

- i. SIT Leader: Mr. Pfannes
- ii. Recorder: Mrs. Burford/Mrs. Eash
- iii. Time keeper: Mrs. Lockheart

b. Group Norms

- i. As a team we agreed to use our already set norms from our staff meetings.
 1. Be on time
 2. Be respectful of each other
 3. Work as a team
 4. Everyone is on the same "field"
 5. Be here and be Present
 6. Be solution oriented
 7. Be positive
 8. Honor those not present
 9. Know your boundaries
 10. Have fun!!

c. Meeting times

- i. As a group we agreed that our meetings will be the 2nd Wednesday of each month at 8am

2. Improvement plan overview

Goal one

a. Literacy in our school

- i. As a group we decided that the goals sound good and didn't need tweaking at this time.
- ii. Have teachers really use Achieve 3000 in their classroom to help with incorporating literacy in the classroom.
- iii. Doing a PLC about how to incorporating literacy. Making a school wide interdisciplinary unit.

b. Testing

- i. We discussed how to get students to do the test and take their time
 1. Mrs. Lyle brought up the idea to make finals week more of a celebration and have a party for those who finish the test and really took the test.

Goal Two

a. Graduation

- i. Our group agreed on what is in this goal

Goal Three

a. PLC

- i. Having three PLC's
 1. Interdisciplinary unit with all core subjects
 2. Counseling group

3. PBIS training/Connected Schools

b. Book Study

- i. Mr. Pfannes talked about a book that is about how to talk to people that are upset and agitated to help them calm down. Mr. Pfannes is going to look for the name of the book.

Goal four

a. Parent involvement

- i. As a group we agreed that 50% of parent involvement was a good number.

b. Reentry program

- i. We will have a program that will help with students going back to their school that gives their school data.
- ii. We don't want student thrown back into a school and want to have the other schools give a mentor for the students that are coming back.